# GUIDELINES FOR AUTHORS

# Requirements for Manuscript Submission Process

The author(s) should send hard copies of the manuscript in triplicate along with a softcopy in CD form. The author can also send a soft copy of the manuscript in MS Word format as an e-mail attachment addressed to the Editor-in-Chief - prabhukumarivanama@gmail.com. As soon as the journal office receives the submitted manuscript, it will be reviewed and a submission code will be allocated and all the future contacts should be based on this code. Authors who can submit only hard copies should contact the Editor-in-Chief. Manuscripts not submitted in legible format are liable to be returned for rewriting even if they may be publishable on the basis of the matter content. However, the final choice will remain with the Editorial Board.

Research Probes or Main Articles - 9,000 words.

Commentary Reports or Short Articles - 4,500 words.

Methodological Debates or Notes - 2,400 words

#### Blind Review Process

The author's name should not appear anywhere on the body of the manuscript to facilitate the blind review process. Every paper for JIACHT will have Double Blind referees review. The review process usually takes about a minimum period of three months. The Editor-in-Chief of the JIACHT reserves the right of making editorial amendments in the final draft of the manuscript to suit the journal's requirements.

### **Declaration Letter**

The article should be accompanied with a letter indicating that this article is an original work, has not been published before and is not being considered for publication elsewhere in its final form wither in printed or electronic form. Also, define that the article will not be resubmitted to another journal until the reviewing process will be completed. Please specify whether the author has published or submitted any related papers from the study.

#### Personal Information

A brief biographical sketch (60-90 words) of the author(s) describing the current designation and affiliation, contact details, specialization, number of books and articles published and membership on editorial boards and companies should be enclosed.

#### Ethical Consideration

The Editorial Office reserves the right to edit the submitted manuscripts in order to comply with the journal's style. In any case, the author(s) are responsible for the published material.

# Authorship

Individual and multiple authors are welcome to contribute their articles. An Author is generally considered to be someone who meets the